



**NORTH DAKOTA NONPROFIT CORPORATION**  
**ARTICLES OF INCORPORATION**  
SECRETARY OF STATE  
SFN 13003w (13003 + 7974) (06-2006)

FOR OFFICE USE ONLY

ID#:	
WO#:	
Filed:	By:

**FILING FEE: \$30.00+\$10.00** FOR  
REGISTERED AGENT CONSENT TO SERVE

**REGISTERED AGENT CONSENT:**  
THE ARTICLES OF INCORPORATION MUST BE  
ACCOMPANIED BY A SIGNED CONSENT OF THE  
REGISTERED AGENT.

**TYPE OR PRINT LEGIBLY**

**SEE REVERSE SIDE FOR FEES, FILING AND MAILING INSTRUCTIONS.**

We, the undersigned natural persons of the age of eighteen years or more, acting as incorporators of a corporation organized under North Dakota Century Code, Chapter 10-33, adopt the following Articles of Incorporation.

**Article 1.** Name of Corporation:

**Article 2.A.** Name of Registered Agent:

**B.** Complete Address of Registered Agent: (Street/RR, PO Box, City, State, Zip+4) **May not be only a post office box.**

**Article 3.** The corporation shall be effective: (check one)  
☐ When filed with the Secretary of State ☐ Later on \_\_\_\_\_  
(month, day, year)

**Article 4.** Purposes for which the corporation is organized:

**Article 5.** Any other provisions elected for inclusion:

NAME	COMPLETE MAILING ADDRESS				
	Street/RR	PO Box	City	State	Zip+4

"The above named incorporators, have read the foregoing Articles of Incorporation, know the contents, and believe the statements made therein to be true."

Signature:	Date:	Signature:	Date:
Signature:	Date:	Signature:	Date:
Signature:	Date:	Signature:	Date:

Name of person to contact about these articles:	E-Mail Address:	Daytime Telephone # and Extension, if any:
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## NORTH DAKOTA NONPROFIT CORPORATION ARTICLES OF INCORPORATION

North Dakota Century Code, Chapter 10-33 allows the formation of a nonprofit corporation. The nonprofit corporation is established when articles of incorporation are filed with the Secretary of State.

**FILING FEES:** \$30 plus \$10 for the Registered Agent Consent to Serve. If the corporation selects a corporate name that is the same as, or deceptively similar to, the name of another organization registered with the Secretary of State, an additional \$10 is required for filing each consent to use of name that may be required. (Checks must be payable to "Secretary of State" and must be for U.S. negotiable funds. Payment may also be made by credit card using VISA, Master Card, or Discover.)

**REGISTERED AGENT CONSENT TO SERVE:** Articles of Incorporation must be accompanied by a signed consent of the registered agent named in Article 2.

The sentence immediately above Article 1 is declaring the incorporators as being eighteen years of age, and the corporation's governance under North Dakota Century Code, Chapter 10-33, the Nonprofit Corporation Act.

The following article numbers correspond to the numbered sections on the front of this form.

**ARTICLE 1.** Provide the corporate name. The name must be in the English language or in any other language expressed in English letters or characters. The name need not include the word "company", "corporation", "incorporated", "limited", or an abbreviation of one of these.

The name may not be the same as, or deceptively similar to, any corporate name, limited liability company name, trade name, limited partnership name, limited liability limited partnership name, or a name that is in any manner reserved with the Secretary of State.

**ARTICLE 2.A.** Provide the name of the registered agent in North Dakota. A corporation must continuously maintain a registered agent and address in North Dakota. A corporation cannot serve itself as its registered agent. The registered agent may be one of the following:

- a) An individual residing in North Dakota,
- b) A domestic or foreign corporation, or
- c) A domestic or foreign limited liability company.

A corporation or limited liability company appointed as registered agent must be registered with the Secretary of State, be in good standing, and have a business address in North Dakota. If a corporation or limited liability company is named as registered agent, provide the "correct" name of the organization.

**ARTICLE 2.B.** Provide the complete address in North Dakota of the registered agent. This address cannot be only a post office box number.

**ARTICLE 3.** Check the box for the desired effective date. Articles of incorporation may be effective at the time the certificate of incorporation is issued by the Secretary of State or within 90 days after the certificate is issued. If a later date is specified, include the month, day, and year. If neither box is checked, the articles of incorporation will be effective when the Secretary of State issues the certificate of incorporation.

**ARTICLE 4.** Provide the purpose of the corporation. A nonprofit corporation may incorporate for any lawful nonprofit activity. Generally, nonprofit corporation articles include specific purposes. However, the Secretary of State will accept articles of incorporation with "any lawful nonprofit purpose" unless the name or any other aspect of the articles indicates a purpose that may be questionable.

A nonprofit corporation may not pay dividends, pecuniary remuneration or result in pecuniary gain to its members, other than to the members who are either nonprofit organizations, subdivisions, units or agencies of the United States, state government, or local government.

**ARTICLE 5.** Provide any articles not otherwise included on this form. This article often includes the language specified for inclusion by the Internal Revenue Service to qualify for tax-exempt status. If the corporation chooses to determine a specific date on which it is to cease to exist, that provision might be included in this article.

**ARTICLE 6.** Provide the names and complete mailing addresses of the incorporators. Only one incorporator is required, and more may be named. Incorporators must be individuals and must be at least eighteen years of age. All incorporators named must sign Article 6.

At the bottom of the form, list the name, e-mail address, and daytime telephone number of a contact person if this office has any questions or needs additional information to file the articles of incorporation.

**ASSISTANCE:** If assistance is required to complete articles of incorporation, contact the Secretary of State.

**Email:** Email is not a secure utility for the transmission of private information or credit card authorizations. **DO NOT EMAIL YOUR DOCUMENT TO THE SECRETARY OF STATE.**

**FAX FILING:** Documents and Credit Card Payment Authorization may be faxed to 701-328-2992. A faxed filing does not expedite the process of the documents in the office of the Secretary of State.

**MAILING INSTRUCTIONS:** Send articles of incorporation and payment to:

Business Division  
Secretary of State  
State of North Dakota  
600 E Boulevard Ave Dept 108  
Bismarck ND 58505-0500

Telephone: 701-328-4284

Toll Free: 800-352-0867 (8-4284)

Fax: 701-328-2992

Website: [www.nd.gov/sos](http://www.nd.gov/sos)

**ANNUAL REPORT:** An annual report is required of a nonprofit corporation on February 1st in the year after that in which the articles of incorporation are effective. An annual report is mailed to the registered agent.



**REGISTERED AGENT  
CONSENT TO SERVE**  
SECRETARY OF STATE  
SFN 7974 (06-2006)

FOR OFFICE USE ONLY

ID#:	
WO#:	
Filed:	By:

SEE REVERSE SIDE FOR FILING AND MAILING INSTRUCTIONS

**1. FILING FEE: \$10.00**

TYPE OR PRINT LEGIBLY

2. Name of the organization for which the registered agent is to serve (corporation, limited liability company, limited liability partnership, limited partnership, limited liability limited partnership or real estate investment trust):	
3. Name of the registered agent:	
4. Registered agent is (Check one) <input type="checkbox"/> An individual North Dakota resident <input type="checkbox"/> A corporation <input type="checkbox"/> A limited liability company <input type="checkbox"/> A limited liability partnership	5. Federal ID # or social security # of registered agent:
6. According to state law, the newly appointed registered agent must sign a statement of consent to serve in that capacity (see instruction number 6 for authorized signers).  "The undersigned, as the newly appointed registered agent for the organization named in number 2, consents to act as the registered agent for this organization until a change or resignation is submitted to the Secretary of State according to the provisions of North Dakota state law."  Signature of Registered Agent: _____ Date: _____	

## INSTRUCTIONS FOR REGISTERED AGENT CONSENT TO SERVE

The following organizations must continuously maintain a registered agent on file with the Secretary of State.

- a) Domestic and foreign business corporations
- b) Domestic and foreign nonprofit corporations
- c) Domestic and foreign professional corporations
- d) Domestic farm corporations
- e) Domestic farm limited liability companies
- f) Domestic and foreign limited liability companies
- g) Domestic and foreign professional limited liability companies
- h) Domestic and foreign limited liability partnerships
- i) Domestic and foreign limited partnerships
- j) Domestic and foreign limited liability limited partnerships
- k) Real estate investment trusts

A consent signed by the appointed registered agent is required with the appointment.

The following numbers correspond to the numbered sections on the front of this form.

1. **FILING FEE: \$10.00.** This fee is in addition to that required for the documents in which the registered agent appointment is included. (Checks must be payable to "Secretary of State" and must be for U.S. negotiable funds. Payment may also be made by credit card using VISA, Master Card, or Discover).
2. Provide the correct name of the organization for which the appointed registered agent is to serve. (Punctuation and abbreviations must be consistent with the correct organization name.)
3. Provide the name of the registered agent. The format of the name must be consistent with that on the documents on which the appointment of the registered agent is declared. If a corporation, limited liability company, or limited liability partnership is named as the registered agent, provide the organization's correct name. (Punctuation and abbreviations must be consistent with the correct organization name.)
4. Indicate the appropriate status of the registered agent. **An individual residing in North Dakota** may serve as registered agent for any organization, **or another organization** may serve as registered agent. However, an organization **may not serve itself as its own registered agent**. A corporation or limited liability company may serve as the registered agent for another corporation, a limited liability company, a limited liability partnership, a limited partnership, a limited liability limited partnership, or a real estate investment trust. A limited liability company may serve as the registered agent for another limited liability company, a corporation, a limited liability partnership, a limited partnership, a limited liability limited partnership, or a real estate investment trust. A limited liability partnership **may only** serve as the registered agent for another limited liability partnership.
5. As applicable, insert the social security number or the Federal ID number.  
  
**Privacy:** In compliance with North Dakota laws, the numbers are not disclosed to the public. The numbers are used by the Secretary of State to maintain accurate files. Therefore, while voluntary disclosure is requested, failure to do so will not result in the rejection of the Consent to Serve.
6. Whether an individual or an organization, the newly appointed registered agent named in number 2 must sign this consent. If the newly appointed agent is a corporation, limited liability company, or a limited liability partnership, the consent may be signed by an officer, a manager, a partner, or other individual authorized by the organization that is named as the newly appointed registered agent.

**ASSISTANCE:** If assistance is required to complete the form, contact the Secretary of State.

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**FAX FILING:** A document and Credit Card Payment Authorization may be faxed to 701-328-2992. A faxed filing does not expedite the process of the document in the office of the Secretary of State.

**MAILING INSTRUCTIONS:** Send documents and filing fee to:

Secretary of State  
State of North Dakota  
600 E Boulevard Ave Dept 108  
Bismarck ND 58505-0500

